



Newton International College

143 Willowdale Ave,
Toronto, ON M2N 4Y5

Tel: 416-613-9618 Fax: 647-699-9289

www.nictoronto.ca (BSID: 883695)

STUDENT INFORMATION

Last Name		First Name		English Name	
Date of Birth (YYYY/MM/DD) / /		Gender <input type="radio"/> Female <input type="radio"/> Male		Previous Name (if changed)	
Address: Street number, Street Name				Town/City	
Province	Country	Postal Code		Tel	
Country of Citizenship		Passport Number		Email	
Status in Canada <input type="radio"/> Canadian Citizen <input type="radio"/> Permanent Resident <input type="radio"/> Student Authorization(visa) <input type="radio"/> Other: Expiry Date: _____(YYYY/MM/DD)					

PARENTS/GUARDIAN INFORMATION

First Parent (Last, First)		Second Parent (Last, First)			
Gender <input type="radio"/> Female <input type="radio"/> Male	Relationship	Gender <input type="radio"/> Female <input type="radio"/> Male	Relationship		
Phone Number		Phone Number			
Address: Street number, Street Name				Town/City	
Province	Country	Postal Code		Email	
Guardian Name (Last, First)			Guardian's Phone Number		

EDUCATIONAL PLAN

Section A: School Previously Attended

Section B: Program Selected

- Pre-University Program Advanced Program Express Program
 Credit Courses Intensive Training

Course Selected (code)	Your Current Level	Start Date	End Date



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EMERGENCY CONTACT INFORMATION

Emergency Contact Name	Contact Phone Number
Contact Address	Relationship
Email	

SPECIAL NOTE

(Please declare any medical/special condition of the Student which the school needs to be aware of, such as allergies, behavioural/criminal history, disabilities, etc.):

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Please enclose the following with this application:

- Application fee of CAD\$200
- Scanned/copy of original school transcript from the current year and the last 3 years

TERMS AND CONDITIONS

Section A: General

1. All Fees (defined below) are non-transferable under any conditions. If any portion of the Fees are unused, it may be credited to the Student's account, such credit is valid for two (2) years from date of payment. NIC reserves the final rights on the granting and applicability of such credits.
2. Application fee (CAD\$200) is not refundable under any conditions.
3. Full tuition fee ("**Tuition Fee**") and third party fees ("**Third Party Fees**") (such as medical insurance, technology expenses, meal plan, IELTS fee, student visa fee, OUAC application fee and homestay fees, etc. payable to third parties) (Tuition Fees and Third Party Fees are collectively referred to as the "**Fees**") must be paid in full on or before the "**Deadline**" (defined below). The formal letter of admission will not be issued until the Fees are paid in full.
4. The Deadline for students to pay the Fees is as follows:
 - September intake students: March 31
 - Other students: Within five (5) days of invoice issued by NIC
5. Payment of Third Party Fees is the sole responsibility of the Student and NIC will not be responsible for such payment. The Student shall be responsible for all consequences arising from failure to pay any Third Party Fees.
6. Fees can be paid by certified cheque, bank draft or wire transfer. There will a CAD\$40 charge for any NSF/returned cheque.
7. In the event of late payments, i.e. payment of fees after the Deadline, a 1% daily late charge plus an additional CAD\$200 for re-registration fee will be applied. NIC cannot guarantee fulfilment of course selection under such



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circumstances.

8. In the event of non-payment of Tuition Fee, without prejudice to any rights that NIC may have in law or in equity against the student and/or the parent/guardian, NIC shall be entitled to withhold on provision of courses/programs/services, withhold issuance of course credits, and/or withhold issuance of the Student's academic certificate and/or diploma, until full settlement of the Student's accounts. NIC may also report the delinquent account to one or more of the national credit reporting agencies, or refer the account to a collection agency and/or commence legal proceedings against the Student/guardian/parent and shall hold the same responsible for all the resulting costs including but not limited to collection costs, legal fees, and/or court costs.
9. The Student and/or the parent/guardian must contact NIC immediately if there is any change in the Student's immigration status during the school year.
10. NIC is not responsible and shall not be held liable for losses of expenses as a result of NIC being unable to provide educational services owing to labour disputes or other causes beyond its control.
11. The Student must obey the laws of Canada, the Province of Ontario, and follow the policies, regulations and procedures of NIC, including but not limited to those stated in the Student Handbook, all of which are subject to further change without notice. If the Student does not adhere to NIC's rules, standards, policies and/or procedures, NIC may at its full discretion, terminate the Student's participation in the program without any refund of the Fees and the student may be sent home at his/her own expense.

Section B: Fees Refund

12. Once a Letter of Acceptance is issued to a Student for visa or passport extension purposes, there will be no refund for any Fees under any condition, including but not limited to the following:
 - If a student is granted a student visa and decides not to study at NIC, or decides to withdraw from NIC after visa application has been submitted to the Canadian Embassy or Consulate General.
 - If the student is found in violation of NIC policies and procedures or inaccurate, false or fraudulent information was given and/or not disclosed to NIC.
 - A student changes immigration status during the year after tuition fee is paid.
13. The only exception is where the Student's visa/extension is rejected by the Canadian Embassy or Consulate General in their home country. In such case, in order to be eligible for a refund, the Student must within two (2) weeks after receiving the rejection letter from the Canadian Embassy or Consulate, provide the following documents to NIC for review and approval. No refund shall be given if the Student fails to follow the procedures set out here. Please allow Four to Six (4-6) Weeks for processing a refund request:
 - a. The original/scanned visa rejection letter, issued by the Canadian Embassy or Consulate General in your home country.
 - b. A written request for refund signed and dated by the Student, or his or her legal guardian if the Student has not reached the age of majority at the time.
 - c. All original/scanned documents issued by the school, including the original Letter of Acceptance, all receipts issued by the school, a copy of the Student's passport, a legible copy of the refusal stamp on the passport, and a copy of all application forms and documents submitted to the Canadian Embassy or Consulate General in your home country for an application of a study permit.
14. Approved refunds are subject to a deduction of CAD\$800.00 administrative fee and Courier charges or bank charges, if applicable. Only unused portion of Tuition Fee will be refunded.
15. For any withdrawals and/or transfer of courses, NIC will not refund but may issue credits towards another course or to the following semester, in accordance with the following guideline. NIC reserves the final right to determine whether any credits are to be given:

Period (in calendar days, counting from start of each semester)	Percentage of Tuition Fee Creditable to Another Course
Day 1 to 5 (inclusive)	100%
Day 6 to 10 (inclusive)	50%
Day 10 +	0

16. A Course Withdrawal/Transfer Request Form must be completed by the Student and approved by the Principal prior to any withdrawal or transfer of courses and/or issuance of credits.

Section C: Collection, Use and Disclosure of Personal Information

17. For the purposes of the Student's participation in NIC's programs, NIC will collect, use and disclose personal information about the Student, parent and/or guardian, including information about the student's health and



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education as well as contact information for the student, the parent and/or the guardian (the “**Information**”).

18. The Information will be collected, used and disclosed for the purposes of offering and administering NIC programs and may be shared with school authorities, medical and social service providers, homestay providers, custodians and others as required.

SIGNATURES

I have read, understand and agree to follow the above policies which are subject to further changes without notice.

Student's Initial	Parent/ Guardian's Initial	
		We, the undersigned, do certify that all information provided is true and complete.
		We understand and agree to Section A: General
		We understand and agree to Section B: Fees Refund
		We understand and agree to Section C: Collection, Use and Disclosure of Personal Information
		The parties acknowledge and agree that this Application Form may be executed by electronic signature which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature.

Student Signature

Date (DAY/MONTH/YEAR)

Parent/Guardians Signature
(if applicant below 18 years of age)

Date (DAY/MONTH/YEAR)